

Kirklees Council



Tuesday 6 September 2016

Dear Councillor

The Council will meet on Wednesday 14 September 2016 at 6.00 pm at Council Chamber - Town Hall, Huddersfield.

The following matters will be debated:

Pages

1: Announcements by the Mayor and Chief Executive

To receive any announcements by the Mayor and Chief Executive.

2: Apologies for absence

Group Business Managers to submit any apologies for absence.

3: Minutes of Previous Meeting 1 - 6

To receive the Minutes of the previous meeting of Council, held on 29 June 2016.

4: Declaration of Interests 7 - 8

The Councillors will be asked to say if there are any items of the Agenda in which they have a Disclosable Pecuniary Interests, which would prevent them from participating in any discussion of them items or participating in any vote upon the items, or any other interests.

5: Petitions

Any Member of the Council can submit a petition, in accordance with Council Procedure Rule 9.

6: Deputations/Petitions

Council will receive any petitions from members of the public, in accordance with Council Procedure Rule 9(1) or will receive any deputations, in accordance with Council Procedure Rule 10.

7: Questions by Members of the Public

Council will receive any questions from members of the public, in accordance with Council Procedure Rule 11.

8: West Yorkshire Combined Authority 9 - 36

To receive the Minutes of the previous meeting of West Yorkshire Combined Authority, held on 31 March and 23 June 2016, in accordance with Council Procedure Rule 5.

**9: Kirklees Rural District Committee - Membership
(Reference from Kirklees Rural District Committee)**

37 - 38

To consider the appointment of Parish/Town Council representatives, and Co-opted members, to Kirklees Rural District Committee.

Contact – Julie McDowell, Area and Neighbourhood Action Co-ordinator

10: Appointment of Chair of Health and Wellbeing Board

To appoint the Chair of Health and Wellbeing Board for the remainder of the 2016/2017 municipal year.

Contact – Andrea Woodside, Principal Governance Officer

11: Kirklees Democracy Commission

To receive a presentation from Dr Andrew Mycock, Chair of Kirklees Democracy Commission

Contact – Carl Whistlecraft, Head of Governance and Democratic Services

12: Written Questions to the Leader and Cabinet Members

39 - 40

To receive written questions to the Leader and Cabinet in accordance with Council Procedure Rule 12.

(Note: The deadline for the submission of written questions is 10.00am on the day prior to the Council meeting)

The schedule of submitted written questions will be tabled at the meeting.

13: Key Discussion - Child Sexual Exploitation

41 - 46

(An information report will be circulated prior to the meeting)

(In accordance with Council Procedure Rule 5(5) consideration of this item must commence by 7.00pm)

By Order of the Council

A handwritten signature in black ink, appearing to be 'A S Lytle', written in a cursive style.

Chief Executive

Contact Officer: Andrea Woodside

COUNCIL

KIRKLEES COUNCIL

**At the Meeting of the Council of the Borough of Kirklees held at
Council Chamber - Town Hall, Huddersfield on Wednesday 29 June 2016**

PRESENT

The Mayor (Councillor Jim Dodds) in the Chair

COUNCILLORS

Councillor Masood Ahmed	Councillor Mahmood Akhtar
Councillor Karen Allison	Councillor Bill Armer
Councillor Donna Bellamy	Councillor Martyn Bolt
Councillor Cahal Burke	Councillor Jean Calvert
Councillor Nosheen Dad	Councillor Eric Firth
Councillor Donald Firth	Councillor Charles Greaves
Councillor David Hall	Councillor Steve Hall
Councillor Lisa Holmes	Councillor Erin Hill
Councillor Edgar Holroyd-Doveton	Councillor Judith Hughes
Councillor Mumtaz Hussain	Councillor Christine Iredale
Councillor Paul Kane	Councillor Viv Kendrick
Councillor Musarrat Khan	Councillor John Lawson
Councillor Vivien Lees-Hamilton	Councillor Robert Light
Councillor Gwen Lowe	Councillor Terry Lyons
Councillor Andrew Marchington	Councillor Naheed Mather
Councillor Peter McBride	Councillor Darren O'Donovan
Councillor Marielle O'Neill	Councillor Shabir Pandor
Councillor Nigel Patrick	Councillor Carole Pattison
Councillor Amanda Pinnock	Councillor Andrew Pinnock
Councillor Hilary Richards	Councillor Mohammad Sarwar
Councillor Cathy Scott	Councillor David Sheard
Councillor Ken Sims	Councillor Elizabeth Smaje
Councillor Mohan Sokhal	Councillor Julie Stewart-Turner
Councillor John Taylor	Councillor Kath Taylor
Councillor Graham Turner	Councillor Sheikh Ullah
Councillor Michael Watson	Councillor Gemma Wilson
Councillor Linda Wilkinson	

1 Announcements by the Mayor and Chief Executive

Council observed a minute silence in tribute to Jo Cox MP, and Huddersfield Giants player Ronan Costello.

Council received tributes to Jo Cox from the Mayor and Councillors Pandor, O'Neill, Lowe, Kane, Hill, D Hall, Ahmed, Lawson, Light, Mather and Kendrick.

The Mayor advised of an additional urgent item, arising from the resignation of Councillor Sokhal as Chair of Strategic Planning Committee, and indicated that the appointment to this position would be considered during the meeting.

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The Mayor also advised that, due to the outcome of the recent EU referendum, the notice of Motion at Agenda Item 19 (Minute No. 19 refers) was to be withdrawn from the agenda and rescheduled for discussion at a future Council meeting.

2 Apologies for absence

Apologies for absence were received on behalf of Councillors Cooper, Grainger-Mead, Palfreeman, K Pinnock, Stubbley and N Turner.

3 Minutes of Previous Meeting

RESOLVED - That the Minutes of the meeting of Annual Council held on 25 May 2016 be approved as a correct record.

4 Declaration of Interests

No interests were declared.

5 Petitions

No petitions were received.

6 Deputations

Council received a deputation from Mr John Garside in relation to hospital service provision in Kirklees.

The Mayor thanked Mr Garside for the presentation of his report, which he advised would be circulated to all Council members.

7 Questions by Members of the Public

No questions were asked.

8 Election of Leader of the Council

It was moved by Councillor Pandor, seconded by Councillor McBride and

RESOLVED – That Councillor David Sheard be elected as Leader of the Council, in accordance with Article 7 of the Constitution.

9 Notification of Deputy Leader, Cabinet Membership and Delegation of Executive Functions

The Leader of the Council advised that Councillor Pandor was appointed as Deputy Leader and that, in accordance with Article 7 of the Constitution, he would give notice of Cabinet positions within 5 days.

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10 Appointment of Chair of Licensing and Safety Committee

It was moved by Councillor Sokhal, seconded by Councillor Marchington and

RESOLVED - That Councillor C Scott be appointed as Chair of Licensing and Safety Committee for the remainder of the 2016-2017 municipal year.

a Appointment of Chair of Strategic Planning Committee (additional urgent item)

It was moved by Councillor Sokhal, seconded by Councillor Dad and

RESOLVED - That Councillor S Hall be appointed as Chair of Strategic Planning Committee for the remainder of the 2016-2017 municipal year.

11 Corporate Plan

It was moved by Councillor Sheard, seconded by Councillor Pandor and

RESOLVED - That the Council Corporate Plan 2016 – 2017 be approved.

12 Council Financial Outturn & Rollover Report 2015-16; incorporating General Fund Revenue, Housing Revenue Account, Capital & Treasury Management

It was moved by Councillor G Turner, seconded by Councillor Sheard and

RESOLVED - That the recommendations as set out in the report (Page 41 of the Council Agenda refers) be approved.

13 Annual Report on Treasury Management 2015-2016 (Reference from Corporate Governance and Audit Committee)

It was moved by Councillor Richards, seconded by Councillor J Taylor and

RESOLVED - That the Review of Treasury Management Activity 2015-2016 be noted.

14 Regulation of Cosmetic Piercing and Skin Colouring Businesses (Reference from Licensing & Safety Committee)

It was moved by Councillor C Scott, seconded by Councillor Iredale and

RESOLVED - That the Model Byelaws, as set out within Appendix 1 of the considered report, be adopted.

15 Overview and Scrutiny Annual Report

It was moved by Councillor Stewart-Turner, seconded by Councillor Iredale and

RESOLVED - That the Overview and Scrutiny Annual Report, and the Report and Action Plan of the Ad-Hoc Scrutiny Panel – Child and Adolescent Mental Health Services, be received and noted.

16 West Yorkshire Combined Authority Minutes

Council received the Minutes of the meeting of West Yorkshire Combined Authority held on 4 February 2016.

RESOLVED - That the Minutes of the West Yorkshire Combined Authority, held on 4 February 2016, be received and noted.

17 Minutes of Other Committees

The undermentioned Minutes were received for information.

- (a) Appeals Panel – 14 April 2016
- (b) Corporate Governance and Audit Committee – 11 March and 22 April 2016
- (c) Corporate Parenting Board – 18 January and 18 April 2016
- (d) District Committee Batley and Spen – 21 January 2016
- (e) District Committee Huddersfield – 2 February 2016
- (f) District Committee Kirklees Rural – 25 February 2016
- (g) Health and Wellbeing Board – 25 February and 31 March 2016
- (h) Licensing and Safety Committee – 18 January and 24 March 2016
- (i) Overview and Scrutiny Management Committee – 7 March, 4 April, 11 April and 25 April 2016
- (j) Personnel Committee – 19 January and 14 April 2016
- (k) Policy Committee – 7 March 2016

18 Oral Questions to Committee Chairs and Nominated Spokespersons of Joint Committee/External Bodies

(a) Councillor D Hall made reference to Minute Number 8 of the meeting of District Committee – Huddersfield held on 2 February 2016, and asked the Chair of the District Committee (Councillor Ullah), whether he was satisfied with the response of Councillor McBride in terms of the role of the District Committee as a consultation body in shaping the development of the Town Centre.

Councillor Ullah replied thereto.

(b) Councillor D Hall asked the Chair of District Committee – Kirklees Rural (Councillor Watson) whether he would be happy if the District Committee was merely a consultative body.

Councillor Watson replied thereto.

(c) Councillor Watson asked the Chair of Planning Sub Committee (Heavy Woollen Area) (Councillor Kane) if he could confirm that the developer of the site in respect of Application 2013/9344 (Pilling Lane, Scissett) is not able to start any work on the site until both of the access points are available to the developer.

Councillor Kane replied thereto.

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(d) Councillor J Taylor asked the Chair of Policy Committee (Councillor Walker) when the Committee would be meeting and what the meeting arrangements would be for the year.

Councillor Walker replied thereto.

(e) Councillor Bolt asked the spokesperson for Kirklees Active Leisure (Councillor Sokhal) what arrangements had been put in place for schools wishing to hold swimming galas during July in view of the temporary closure of the pool during this time, and sought assurance that the period of closure would not be lengthy.

Councillor Sokhal advised that he would provide a written response to this question to all Members of the Council.

(f) Councillor Smaje asked the spokesperson for West Yorkshire Combined Authority (Councillor Pandor) to advise what role the Cabinet would play at a West Yorkshire level in putting forward the case for Kirklees in terms of the spending plans for 'Transport for the North'.

Councillor McBride responded on behalf of Councillor Pandor.

(g) In the absence of an appointed spokesperson for West Yorkshire Fire and Rescue Committee, Councillor Light asked the Council's Member representatives if arrangements could be made for a briefing of Ward Members to take place regarding the future use of land at the WYFRA site in Birkenshaw.

The Mayor asked that, when appointed, the nominated spokesperson provides a written response to all Members of the Council.

(h) Councillor Holroyd-Doveton asked the spokesperson for West Yorkshire Joint Services Committee (Councillor Pandor) whether it would be possible to facilitate a graduated access system to the West Yorkshire Archive Service, rather than the planned one year closure, which is in place following the relocation of the service.

Councillor Pandor replied thereto.

(i) Councillor Smaje asked the spokesperson for the West Yorkshire Joint Services Committee (Councillor Pandor) to confirm whether the West Yorkshire Archive Service would still be available in Huddersfield, Bradford, Leeds and Calderdale.

Councillor Pandor replied thereto.

19 Motion submitted in accordance with Council Procedure Rule 14 as to the Transatlantic Trade and Investment Partnership

Item deferred (due to the outcome of the recent EU Referendum).

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KIRKLEES COUNCIL				
COUNCIL/CABINET/COMMITTEE MEETINGS ETC				
DECLARATION OF INTERESTS				
Council				
Name of Councillor				
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest	

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.



**MINUTES OF THE MEETING OF THE
WEST YORKSHIRE COMBINED AUTHORITY
HELD ON THURSDAY 31 MARCH 2016 AT WELLINGTON HOUSE, LEEDS**

Present:	Cllr Peter Box (Chair)	-	Wakefield MDC
	Cllr Tim Swift (Dep Chair)	-	Calderdale MBC
	Cllr David Green	-	City of Bradford MDC
	Peter McBride	-	Kirklees MC
	Cllr Judith Blake	-	Leeds City Council
	Cllr Keith Aspden	-	City of York Council
	Cllr Stephen Baines	-	Conservative Representative (Calderdale MBC)
	Cllr Simon Cooke	-	Conservative Representative (City of Bradford MDC)
In attendance:	Cllr Keith Wakefield	-	Chair of WYCA Transport Committee
	Ben Still	-	WYCA
	Nick Winney	-	WYCA
	Angela Shearon	-	WYCA

76. Apologies for Absence

Apologies for absence were received from Councillors Andrew Carter (Leeds City Council), David Sheard (Kirklees MC), Jeannette Sunderland (Bradford) and Roger Marsh (Leeds City Region LEP).

77. Nick Winney

It was reported that it would be the last meeting for Nick Winney, Director of Legal Services, who would be leaving WYCA on 15 April to take up a new position.

Members thanked Nick for all his hard work during his time with WYCA and wished him well for the future.

78. Declarations of Disclosable Pecuniary Interests

There were no pecuniary interests declared by members at the meeting.

79. Exclusion of the Press and Public

There were no items on the agenda requiring exclusion of the press and public.

80. Minutes of the Meeting held on 4 February 2016

Resolved: That the minutes of the meeting of the WYCA held on 4 February 2016 be approved and signed by the Chair.

81. Implications of Government's 2016 Budget

The Authority considered a report setting out the implications of the Government's 2016 budget and the principal implications related to Combined Authority powers focusing on business rates, flooding and transport.

Business Rates

The Chancellor announced cuts for all business rate payers with most of the short-term benefit for small businesses and significant long-term benefits for large businesses. The government committed to compensating local authorities for the loss of income as a result of the cuts to business rates although there was no guarantee that the level of compensation would account for the full loss of business rate income and clarity would need to be sought on the detail.

Flooding

The Government committed a further £130m to repairing roads and bridges damaged by Storms Desmond and Eva on top of the £49m previously announced which would benefit, for example, Linton Bridge in Leeds, Scout Road in Calderdale and the A646 near Mytholmroyd. In addition, a further £700m would be added to the Government's flood defence capital programme by 2020 with maintenance spending to be increased by £40m.

Transport

The Chancellor committed support to the Northern Transport Strategy, developed by Transport for the North (TfN), including commitments to develop the following schemes using part of the £300m funding pot announced in November's Spending Review:-

- High Speed 3
- Upgrade of the M62 to a four-lane smart motorway
- Improvements to Leeds Station to capitalise on the benefits of HS2

Further announcements made included the bringing forward by 2 years of previously announced critical road projects, including Lofthouse junction and capacity enhancements to the M1 at junction 35a-39 (Rotherham to Wakefield); funding to improve local roads with £15m allocated from the Pothole Action Fund to repair around 277,000 potholes during 2016-17.

Resolved –

- (i) That the headline implications from the Government's 2016 budget be noted.
- (ii) That a further report be brought to a future meeting of the Combined Authority once further details of the implications of the budget are known.

82. Growth Deal Approvals

The Authority considered a report seeking approval to the gateway stages for Growth Deal schemes outlined in the submitted report and providing an update on projects within the Skills Capital, Resource Efficiency, Housing and Regeneration and the West Yorkshire Plus Transport Fund programmes within the Growth Deal.

Skills Capital Programme 16/17 – Leeds College of Building

The report provided details of the project to enable the Leeds College of Building to consolidate its estate to operate from two sites in Leeds to provide world class education and training facilities for students and the construction industry to meet the growing needs and skills gaps in the industry.

Approval was sought from the Authority, subject to completion of the appropriate due diligence and legal documentation, for grant funding of £14m, of which £2.1m would be repaid upon completion of the project.

Resource Efficiency (Pillar 3)

The report provided details of the project, which had been considered by WYCA's Investment Committee, to construct a new 6.4 kilometre District Heating Network (DHN) to connect the Recycling and Energy Recovery Facility in the Aire Valley to customers across the Leeds, the benefits of which would include tackling fuel poverty and a 40% reduction in carbon between 2005 and 2020.

The Authority were asked to consider the benefits of the project and an appropriate funding mechanism to support the £7m required by Leeds City Council to invest in the project, recognising the developing pipeline of other District Heat Networks.

Housing and Regeneration (Pillar 4) Programme, 2016/17 to 2020/21

It was reported that proposals for a 2016-17 Housing and Regeneration Programme had previously been considered by WYCA's Investment Committee and that,

following the appraisal of the business cases for the proposed projects and the conclusion of the SEP refresh, a detailed programme would be submitted to the Investment Committee for further consideration and future recommendation to the Combined Authority.

York Central Access and Station Masterplan Gateway 1

Members were provided with details of the scheme which would deliver a highly sustainable new central business district providing modern commercial floor space currently lacking in the city centre enabling businesses to grow and encouraging companies to relocate to York and the Leeds City Region and will deliver significant new homes.

Approval was sought to expenditure of £2.1m to progress the scheme through Gateway 1 to the next stage.

M62 Junction 24a

Approval was sought to additional expenditure of £70,000 to undertake an extended feasibility study into the economic, social and wider impacts of the scheme.

South East Bradford Link Road

Approval was sought to expenditure of £91,000 to undertake pre-feasibility work to re-evaluate the economic benefits of the original scheme and other potential route options.

A629 Phase 2

Approval was sought to progress the A629 Phase 2 through Gateway 1 and for the release of the remaining funding of £1,616,000 to cover the costs of developing the scheme from Gateway 1 through to Gateway 2.

Resolved:

- (i) That, subject to completion of the appropriate due diligence and legal documentation, grant funding of £14m to support the proposal from the Leeds College of Building, of which £2.1m will be repaid upon completion of the project, be approved.
- (ii) That the benefits of the Leeds District Heat Network be recognised and that the final decision on an appropriate funding mechanism for the £7m sought be delegated to the WYCA Director of Programme Delivery, in consultation with the Chair of the Investment Committee.
- (iii) That progression of York Central Access and Station Masterplan through Gateway 1 and the release of £2.1m to cover the costs of developing the scheme from Gateway 1 through to Gateway 2 be approved.

- (iv) That expenditure of £70,000 to progress the feasibility work to progress the M62 Junction 24a project to Gateway 1 be approved.
- (v) That expenditure of £91,000 for pre-feasibility work on the South East Bradford Link Road be approved.
- (vi) That progression of the A629 Phase 2 through Gateway 1 and the release of the remaining funding of £1,616,000 to cover the costs of developing the scheme from Gateway 1 through to Gateway 2 be approved.

83. Refresh of the Leeds City Region Strategic Economic Plan

The Authority considered a report seeking endorsement of the final draft of the refreshed Leeds City Region Strategic Economic Plan (SEP).

It was reported that the first SEP had been completed in March 2014 at the request of the Chancellor and was intended both as a statement of local economic ambition and policy and as a competitive bid document for a share of the government's £12bn Local Growth Fund. In September 2015, following recommendation by the LEP Board, the Combined Authority approved a review of the SEP two years on in order to re-assess the strategy in light of experience of project delivery to date and economic and political developments over that period. Work began in Autumn 2015 on reviewing the SEP which included:-

- an update and review of the economic evidence base underpinning the strategy;
- economic modelling both of the impact of LEP investments to date and of the expected economic impact of investments that it is recognised will happen over the next decade;
- extensive consultation with external stakeholders, business people, local authority partners and the public.

Members considered a first draft of the refreshed SEP at its February meeting, following which an amended version formed the basis of the consultation document. Changes suggested during the consultation exercise were incorporated into the latest version of the Plan, attached as Appendix B to the submitted report, which the Authority were asked to consider, together with the Executive Summary attached at Appendix A.

Resolved – That the draft Leeds City Region Strategic Economic Plan be endorsed as the overarching economic strategy of the Combined Authority.

84. Land and Assets Board Terms of Reference

The Authority considered a report seeking endorsement of the Terms of Reference for the Leeds City Region (LCR) Land and Assets Board.

The Authority had considered a report at its meeting on 20 November regarding the establishment of a Leeds City Region Land and Assets Board with the Government's Homes and Communities Agency (HCA) to jointly consider and make recommendations on the use, re-use and disposal of public sector land and assets, including rationalisation of the public estate. The aim of the Board being to identify suitable public sector land for development, taking a strategic view on the use of surplus public sector land whilst seeking to maximise the delivery of the LCR Strategic Economic Plan objectives and targets; particularly housing and economic growth.

The first meeting of the Board, held in February, had considered Terms of Reference which were appended to the submitted report and recommended to the WYCA for consideration.

Members considered the Terms of Reference and discussed the membership and political composition of the Board. It was reported that in determining membership, consideration had been given to ensuring both politically balanced and geographical representation.

Resolved –

- (i) That the draft Terms of Reference for the Leeds City Region Land and Assets Board, as set out in Appendix 1 of the submitted report, be endorsed.
- (ii) That the LEP Board be requested to consider clearly defining the political composition of the Land and Assets Board within the terms of reference.

85. Strategic Planning Update

The Authority considered a report providing an update of progress in implementing the Leeds City Region (LCR) Planning Review recommendations agreed by the West Yorkshire Combined Authority and seeking endorsement of relevant documents recommended for approval by the LCR Planning Portfolio Board.

The Planning Review had been undertaken in order to explore and develop options on the potential roles of the WYCA and Leeds City Region LEP in adding value to the Duty to Cooperate, planning processes and strategic planning. At its meeting on 17 September 2015, WYCA had endorsed thirty six Planning Review recommendations, which had been made with a view to adding value to existing local priorities and policies, and had been developed and put forward for approval by the LCR Planning Portfolios Board.

Members considered the report which provided an update on progress in implementing the Planning Review recommendations six months on and set out a summary of progress within each of the following workstreams:

- WYCA/LEP Compliance with the Duty
- WYCA/LEP Involvement with Planning Applications
- WYCA/LEP Input into Local Plans

It was noted that significant progress had been made across all of the recommendations. Joint working on LCR housing and employment requirements together with Duty to Cooperate processes had proved to be robust after being tested at both the Leeds and Bradford Local Plan Inquiries.

Members were also asked to consider the LCR Planning Charter, the LCR Statement of Cooperation for Local Plans and the draft West Yorkshire Local Aggregates Assessment which had been recommended for approval by the LCR Planning Portfolios Board and were appended to the report.

Resolved –

- (i) That the progress made over the past 6 months in implementing the recommendations of the LCR Strategic Planning Review be noted.
- (ii) That the revised LCR Planning Charter, as detailed in Appendix 2 of the submitted report, be endorsed.
- (iii) That the revised LCR Statement of Co-operation for Local Plans, as detailed in Appendix 3 of the submitted report, be endorsed.
- (iv) That the draft West Yorkshire Local Aggregates Assessment, as detailed in paragraph 3.16 of the submitted report, be noted.

86. WYCA Planning Consultations

The Authority considered a report regarding two planning consultations as part of the West Yorkshire Combined Authority's role under the Duty to Co-operate.

In line with the recommendation of the LCR Planning Review, endorsed by WYCA in September 2015, the Authority had been consulted on the Kirklees Local Plan and on a major planning application in Calderdale. The report provided members with details on each of the planning applications.

Kirklees Draft Local Plan Consultation

It was reported that Kirklees Council had consulted WYCA in February 2016 on the Kirklees Local Plan and a response had been submitted within the required period to meet the Council's consultation deadline. A copy of the response submitted was attached at Appendix A to the report for information.

Calderdale Planning Application Consultation (Cummings Turbo Technologies)

WYCA had been consulted on 10 March by Calderdale Council on a planning application by Cummings Turbo Technologies for a proposed new manufacturing facility at Ainley Top, Calderdale. Members were asked to consider the proposed WYCA response set out in Appendix 2.

Resolved –

- (i) That the response to Kirklees Council on the Kirklees Local Plan consultation, as detailed in Appendix 1 of the submitted report, be supported.
- (ii) That the proposed response to Calderdale Council, as detailed in Appendix 2 of the submitted report, in relation to the Cummings Turbo Technologies manufacturing plant planning proposals be endorsed.

87. Transport Priorities and Transport for the North (TfN)

The Committee considered a report summarising recent progress with Transport for the North and priorities in respect of the future role of Transport for the North as a Sub National Transport Body.

The report set out the key messages in the recently published Transport for the North (TfN) report.

It was noted that Lord Adonis, as Chair of the National Infrastructure Commission, had published a report on rail connectivity between major cities in the north, which recognised the need for immediate and significant investment in the North and a plan for longer-term transformation to reduce journey times, increase capacity and improve reliability. The report also recommended the kick-starting of HS3, bringing forward of investment to boost capacity on the M62 and recognised the benefits of upgrading the Calder Valley route. Members suggested that it would be beneficial to invite Lord Adonis to a future meeting of WYCA to pick up on some of the issues outlined in his report.

Members discussed the ambitions of the Leeds City Region in the context of its role in the Northern Powerhouse and supported the six key messages set out in the report which had been identified by WYCA's Transport Committee. Members agreed that it was of paramount importance to set out a consistent and clear narrative to influence the northern and national agenda and to have a clearly defined list of regional priorities which could be delivered through Transport for the North, namely:-

- A Northern Powerhouse rail network that radically improves journey times and frequencies without causing a detriment to the existing network;
- A full review of Strategic Highway Network priorities, recognising the importance of the M62 and M1 to the Leeds City Region;

- Improved surface access to Manchester and Leeds/Bradford Airports that offer businesses more international destinations;
- Significant improvements to road and rail to transform the distribution network;
- Smart ticketing and fare simplification with LCR leading the way;
- LCR schemes that have pan-northern benefits are prioritised and supported.

Resolved:

- (i) That the report be noted.
- (ii) That the key messages and priorities set out in the report be endorsed.
- (iii) That work should continue to identify the priorities of the Leeds City Region and to make the case for economic investment in the north.
- (iv) That Lord Adonis, Chair of the National Infrastructure Commission, be invited to a future meeting of the Authority.

88. Minimum Standards Charter for Construction Industry Employees

The Committee considered a report regarding the Minimum Standards Charter for employees in the construction industry.

It was reported that the constituent West Yorkshire authorities were signing up to a Minimum Standards Charter with a view to encouraging the adoption and adherence to a set of minimum standards of employment on construction projects procured by their authorities.

Members discussed the benefits of supporting the Charter and broadly supported the principles but felt that it would be useful to have more information on the implications for tendering and procurement and the effect on smaller contractors.

Resolved:

- (i) That the principles of the Minimum Standards Charter be supported, namely:
 - the Authority will adopt the minimum standards in all construction projects procured;
 - underlines that Health & Safety of workers is paramount, and that appropriate welfare facilities should be provided;
 - expects that skilled operatives are used in order to achieve the high standard finished product that is demanded;
 - expects major contractors to offer apprenticeships to the youth of the city region, and generally supports initiatives to improve the education/training of construction employers and employees;

- reiterates the belief that workers should be fairly rewarded, and should be entitled to holiday, sickness, pension, accident compensation and death in service rights; and
- promotes the vital role of trade unions, including inviting construction employers to agree to employ operatives under the terms and conditions of relevant national agreements.

(ii) That a further report be brought to a future meeting of the Authority.

89. Organisational Arrangements

The Committee considered a report seeking approval to a number of organisational and control matters.

Internal Audit Plan 2016/17

Members were asked to consider the Internal Audit Plan 2016/17 which had been endorsed by the Governance & Audit Committee and was attached to the report as Appendix A.

Further Budget Approvals

Members were asked to consider approval of expenditure in relation to further funding secured since the budget was agreed in February, namely £6m for the Business Growth Programme, £15.7m for the Access to Capital Grants programme, £625k for the LEP Growth Service and £62k for the Better Homes project.

Treasury Management

In order to manage the expected increase in cash balances upon receipt of Growth Deal funding, and recognising some stresses in the economic markets, changes were proposed to increase flexibility in managing cash by increasing the time limits for investment with local authorities to three years with up to £20 maturing in each of the next three years.

European Investment Bank

Approval was sought for the Director of Resources to enter into an agreement with the European Investment Bank for a facility of £100m, providing a flexible alternative to the usual Public Works Loan Board borrowing, that would be required to fund the Transport Fund in future years.

Monitoring Officer

The Authority is required by law to designate an officer as the statutory Monitoring Officer with the post of Assistant Director Legal currently fulfilling this obligation. Following the resignation of the Assistant Director Legal (re-named Head of Legal and Democratic Services), it is proposed that the Managing Director as Head of Paid

Service be the designated Monitoring Officer of the Authority from the date upon which the current Assistant Director Legal leaves that post until the date upon which the post is filled following recruitment.

Committee Arrangements

Members were asked to consider the request made by the Overview and Scrutiny Committee for the Chair to be given permission to speak at meetings of the Combined Authority in order to share any views of the Committee.

Resolved:

- (i) That the internal audit plan for 2016/17 be approved.
- (ii) That further budget approvals be approved as follows:
 - a further £6m for the business growth programme in 2016/17;
 - £15.7m for the Access to Capital Grants programme;
 - a further £625k for the LEP Growth Service;
 - a further £62k for the Better Homes project.
- (iii) That the treasury management arrangements be amended, as set out in paragraph 2.7 of the submitted report, to enable longer term investments to be placed with local authorities.
- (iv) That the Director, Resources be authorised to enter into a facility with the European Investment Bank to the value of £100m which would enable WYCA to undertake disbursements over a five year term.
- (v) That the Managing Director as Head of Paid Service be the designated Monitoring Officer of the Authority from the date upon which the current Assistant Director Legal leaves that post until the date upon which the post is filled following recruitment.
- (vi) That upon commencement of employment, the new Head of Legal and Democratic Services become the designated Monitoring Officer of the Authority.
- (vii) That the Chair of the Overview and Scrutiny Committee be invited to attend future meetings of the Combined Authority to present the views and recommendations of the Committee.

90. Feedback from Combined Authority Spokespersons Representing the WYCA on External Bodies

Councillor Wakefield provided members with feedback from meetings of Transport for the North and the Rail North Partnership Board which he had attended on 25 February.

Resolved: Members noted the update provided by Councillor Keith Wakefield of the meetings of Transport for the North and the Rail North Partnership Board which he had attended on 25 February.

91. Draft minutes of the meeting of the Governance & Audit Committee held on 9 February 2016

Resolved: That the draft minutes of the meeting of the Governance & Audit Committee held on 9 February 2016 be noted.

92. Draft minutes of the meeting of the Overview & Scrutiny Committee held on 16 February 2016

Resolved: That the draft minutes of the Overview & Scrutiny Committee held on 16 February 2016 be noted.

93. Draft minutes of the meeting of the Transport Committee held on 26 February 2016

Resolved: That the draft minutes of the meeting of the Transport Committee held on 26 February 2016 be noted.



**MINUTES OF THE ANNUAL MEETING OF THE
WEST YORKSHIRE COMBINED AUTHORITY
HELD ON THURSDAY 23 JUNE 2016 AT WELLINGTON HOUSE, LEEDS**

Present:	Cllr Peter Box (Chair)	-	Wakefield MDC
	Cllr Susan Hinchcliffe	-	City of Bradford MDC
	Cllr Jeanette Sunderland	-	Liberal Democrat Representative (City of Bradford MDC)
	Cllr Barry Collins	-	Calderdale MBC (substitute)
	Cllr Shabir Pandor	-	Kirklees MC
	Cllr Robert Light	-	Kirklees MC
	Cllr Judith Blake	-	Leeds City Council
	Cllr Andrew Carter	-	Conservative Representative (Leeds City Council)
	Cllr Keith Aspden	-	City of York Council
	Roger Marsh	-	Leeds City Region LEP
In attendance:	Councillor Keith Wakefield	-	Chair of Transport Committee
	Ben Still	-	WYCA
	Angie Shearon	-	WYCA
	John Cridland	-	Transport for the North (from Minute 13)
	David Brown	-	Transport for the North (from Minute 13)

1. Membership of the West Yorkshire Combined Authority

The Authority considered a report of the Director of Resources in respect of the following:

- The appointment of members and substitute members to the WYCA by Constituent Councils and the City of York Council, the Non-Constituent Council.
- The appointment of the Leeds City Region Local Enterprise Partnership member ("the LEP member") and substitute LEP member to the WYCA.
- Granting of voting rights to the LEP member and to the WYCA member appointed by the City of York Council.

It was reported that appointment of the 3 balancing WYCA members, and substitutes, was still under review and that, until such time as notification was received of any changes, the members appointed for the municipal year 2015/16 would continue in post.

Resolved:

- (i) That the members and substitute members of the WYCA appointed by the Constituent Councils and Non-Constituent Council, as set out in Appendix 1 attached, be noted subject to ongoing review of the 3 balancing WYCA members.
- (ii) That the continuing appointment of Roger Marsh as the LEP Member, and Bob Cryan as substitute LEP Member to act in the absence of the LEP Member, be approved.
- (iii) That the LEP Member and Non-Constituent Council Member may vote at any meetings of the WYCA (including any committee or sub-committee to which those members are appointed) on any decision, subject to the following exceptions:-
 - budget and levy setting; and
 - the adoption of any implementation plans appended to the Single Transport Plan which related specifically to the combined area (that is, West Yorkshire).
- (iv) That the substitutes for the LEP Member and the Non-Constituent Council Member may exercise the voting rights granted to the LEP Member and the Non-Constituent Council Member when acting in the absence of their respective member.

2. Appointment of the Chair and Vice Chair of the West Yorkshire Combined Authority

Members were asked to consider nominations for the positions of Chair and Vice Chair of the West Yorkshire Combined Authority.

Councillor Peter Box was proposed and seconded for the position of Chair and Councillor Tim Swift was proposed and seconded for the position of Vice Chair.

Resolved:

- (i) That Councillor Peter Box be appointed as Chair of the Authority.
- (ii) That Councillor Tim Swift be appointed as Vice Chair of the Authority.

3. Jo Cox MP

The Committee observed a minutes silence in honour of Jo Cox MP for Batley & Spen who sadly passed away on 16 June.

4. Local Authority of Year 2016

The Authority wished to place on record their congratulations to Leeds City Council on being voted Local Authority of the Year at the Municipal Journal's annual achievement awards which were held in London on 16 June.

5. Apologies for Absence

Apologies for absence were received from Councillor Tim Swift.

6. Declarations of Disclosable Pecuniary Interests

There were no pecuniary interests declared by members at the meeting.

7. Minutes of the Meeting held on 31 March 2016

Resolved: That the minutes of the meeting of the WYCA held on 31 March 2016 be approved and signed by the Chair.

8. Committee Arrangements and Appointments

The Authority considered a report of the Director of Resources in respect of the following:

- To appoint committees of the WYCA.
- To appoint members to WYCA committees.
- To appoint Chairs/Deputy Chairs of WYCA committees.
- To grant voting rights to members of WYCA committees.
- To confirm the continuing appointment of Independent Persons.

Resolved:

(i) That the following committees be appointed to discharge the functions set out in the terms of reference appended to the submitted report:

- Governance & Audit Committee (Appendix 1)
- Leeds City Region Partnership Committee (Appendix 2)
- Overview & Scrutiny Committee (Appendix 3)

- Transport Committee (Appendix 4)
 - West Yorkshire & York Investment Committee (Appendix 5)
- (ii) That, in accordance with S17 of the Local Government and Housing Act 1989, the Authority appoint the following of its members to WYCA committees:
- Transport Committee: Cllr Tim Swift
 - Governance and Audit Committee: Cllr Andrew Carter, the Kirklees Leader and Roger Marsh
 - West Yorkshire and York Investment Committee: Cllr Susan Hinchcliffe and Roger Marsh
 - LCR Partnership Committee: Cllrs Susan Hinchcliffe, Tim Swift, Shabir Pandor, Judith Blake, Peter Box and Keith Aspden
- (iii) That the WYCA co-opts members as follows:
- Overview & Scrutiny Committee and the Transport Committee - as set out in Appendix 2 attached.
 - West Yorkshire & York Investment Committee – the relevant portfolio holders, ex-officio , of the Constituent Councils and the City of York Council from time to time, as confirmed by the relevant Chief Executive. Current portfolio holders are identified on Appendix 2 attached.
 - LCR Partnership Committee – ex-officio, the Leaders of other LCR Councils from time to time.
- (iv) That Chairs and Deputy Chairs be appointed to the following committees:

<u>Committee</u>	<u>Chair</u>	<u>Deputy Chair</u>
Transport Committee	Cllr K Wakefield	Cllr E Firth
Governance & Audit Committee	Roger Marsh	-
WY & York Investment Committee	Cllr S Hinchcliffe	Roger Marsh
Overview & Scrutiny Committee	Cllr R Light	-
LCR Partnership Committee	Cllr P Box	Cllr T Swift

- (iv) That any member of a Constituent Council co-opted to the Transport Committee, the West Yorkshire & York Investment committee and the Overview and Scrutiny Committee be a voting member of that committee, (and of any sub-committee to which they may be appointed by that committee).
- (vi) That all co-opted members of the LCR Partnership Committee be voting members of that committee, and that substitute arrangements for those members be continued as for 2015/16.

- (vii) That, in accordance with the WYCA Order 2014, any member from the City of York Council co-opted to the Overview and Scrutiny Committee be a voting member of that committee, and of any sub-committee to which they may be appointed by that committee.
- (viii) That the City of York Council member appointed to the Transport Committee be a non-voting member of that committee.
- (ix) That Mr Ian Brown and Ms Carolyn Lord continue to act as Independent Persons, on the existing terms for remuneration, until the WYCA's annual meeting in 2017.

9. WYCA Representation on Outside Bodies

The Authority considered a report of the Director of Resources regarding WYCA representation on outside bodies.

Resolved: That the following appointments to outside bodies for the municipal year 2016/17 be approved:

Outside Body	2016/17
Transport for the North Partnership Board	Cllr Judith Blake Cllr Keith Wakefield (substitute) Roger Marsh
Rail North Ltd	Cllr Judith Blake (Director) Cllr Keith Wakefield (substitute)
The Association of Rail North Partner Authorities Leaders' Committee	Cllr Judith Blake Cllr Keith Wakefield (substitute)
East Coast Main Line Authorities	Deputy Chair of Transport Committee (Cllr Eric Firth)
HS2 Regional Programme Board	Cllr Keith Wakefield
Calder Valley Line Working Group	Cllr Tim Swift
City Regions Transport Special Interest Group	Chair of Transport Committee (Cllr Keith Wakefield) Deputy Chair of Transport Committee (Cllr Eric Firth) Leader of WYCA Transport Committee opposition (to be confirmed)
Northern Powerhouse Investment Fund – Strategic Oversight Board	Roger Marsh (Chair)
European Structural & Investment Fund (ESIF) - Local Sub Committee	Roger Marsh (Chair)
LEP – Business, Innovation and Growth Panel	Cllr Tim Swift
LEP – Investment Panel	Cllr Judith Blake (Chair)
LEP – LCR Strategic Land & Assets Board	Cllr Tim Swift (Chair)
LEP – Employment & Skills Panel	Cllr Susan Hinchcliffe

10. Officer Scheme of Delegation

The Authority considered a report of the Director of Resources in respect of amendments to the Officer Delegation Scheme.

Resolved:

- (i) That the arrangements for approving economic development loans, including the delegation to be exercised by the Managing Director, as set out in the submitted report, be endorsed.
- (ii) That the amended Officer Delegation Scheme, as shown in Appendix 1 of the submitted report, be approved.
- (iii) That the Officer Delegation Scheme be further revised to reflect the re-designation of the post of Head of Legal and Democratic Services as Monitoring Officer when that post is no longer vacant from 4 July 2016.

11. Governance Arrangements

The Authority considered a report of the Director of Resources in respect of amendments to WYCA's Standing Orders and other governance documents.

Resolved:

- (i) That the revisions to Procedure Standing Orders as shown in Appendix 1 of the submitted report and to the Access to Information Annex shown in Appendix 2 be approved.
- (ii) That the revisions to the Scrutiny Standing Orders as shown in Appendix 3 of the submitted report be approved.
- (iii) That the Procedure for considering complaints alleging a failure to comply with the Members' Code of Conduct be amended, to add a footnote requiring the Monitoring Officer, in the event of complaint, to ask the Independent Person to confirm that they are still independent, and to notify the Monitoring Officer of any circumstances which might be perceived as presenting a potential conflict of interest on the part of the Independent Person. If the Independent Person is not independent, or in the event of any conflict of interest arising, the Monitoring Officer will refer the matter to another Independent Person.
- (iv) That the Contracts Standing Orders be amended as set out in paragraph 2.8 of the submitted report.
- (v) That the Financial Regulations be updated so that references to the Secretary and Solicitor are amended to the Head of Legal and Democratic Services.

- (vi) That the Members' Code of Conduct adopted by WYCA at its meeting on 1 April 2014 be confirmed.
- (vii) That any other references to the Secretary and Solicitor in WYCA Standing Orders or governance documents be replaced by a reference to the Head of Legal and Democratic Services.

12. Code of Corporate Governance

The Authority considered a report of the Director of Resources in respect of a revised Code of Corporate Governance.

Resolved: That the revised Code of Corporate Governance, attached at Appendix 1 to the submitted report, be approved.

13. Members' Allowances Scheme

The Authority considered a report of the Director of Resources in respect of the Members' Allowances Scheme.

Resolved: That the revised Members' Allowances Scheme attached to the submitted report be adopted.

14. Calendar of Meetings 2016/17

The Authority considered a report of the Director of Resources setting out a proposed calendar of meetings for 2016-17.

Resolved: That the Calendar of Meetings for 2016/17 be approved.

15. Transport for the North Update

The Authority considered a report of the Director of Passenger Services which provided an update regarding Transport for the North (TfN).

The meeting was attended by John Cridland and David Brown, the Chair and Chief Executive of Transport for the North, who outlined the vision and objectives for TfN and the expected achievements for the year and provided an overview of the legislation and how TfN expects to interact with Combined Authorities in the future.

Members were presented with an opportunity to ask questions and provide feedback.

Resolved:

- (i) That the updates provided in the report be noted.

- (ii) That the proposed requirements for Transport for the North governance and legislation as set out in the submitted report be endorsed.
- (iii) That the further input to the activities of Transport for the North as set out in the submitted report be endorsed.
- (iv) That the inclusion of expenditure of £1.85m, funded through the Transport for the North funding from the initial allocation to the Integrated and Smart Travel work stream in the 2016/17 capital programme be approved.
- (v) That John Cridland and David Brown be thanked for attending the meeting.

16. Bids to Government for Growth Deal 3 and Large Local Major Schemes

The Authority considered a report of the Director of Economic Strategy which provided an update regarding the procedures for City Region bids for Growth Deal 3 and Large Local Major Schemes funding.

Members were also asked for their views on the options for bids from Leeds City Region to be passed on to the LEP Board and the Transport Committee.

Resolved:

- (i) That the procedures for the Growth Deal 3 and the Large Local Majors Schemes bids set out by government, the views of the LEP Board with regard to the broad parameters of the Leeds City Region bids, and the initial proposals for each bid set out in section 4 of the submitted report be noted.
- (ii) That members' views in respect of the initial proposals be passed on to the Transport Committee and LEP Board.

17. Project and Spending Approvals

The Authority considered a report of the Director of Economic Strategy which sought approval for:

- (a) Funding from the West Yorkshire Plus Transport Fund for:
 - £152,000 for the Wakefield City Centre scheme.
 - £9,597,000 for the Aire Valley Park and Ride scheme.
- (b) Funding from the Local Growth Fund for:
 - request from Kirklees College for Skills Capital funding of £15,121,218 for the Dewsbury Development project to commence in 2016/17;

- expenditure of £2,857,177 on Phase 1 of the Tackling Fuel Poverty Programme to commence in 2016/17.
- (c) The progression of the following Housing & Regeneration projects to full business case, as outlined in paragraph 5 of the submitted report:
- Bradford Odeon
 - Forge Lane, Kirklees
 - York Central
 - Wakefield Civic Quarter
- (d) Funding from the LEP Economic Development Loans for:
- Reference number LL306 - £750,000
 - Reference number LL308 - £1m
 - Reference number LL305 – recoverable funding of £250,000

Resolved:

- (i) That expenditure of £152,000 to allow the progression of Wakefield City Centre (phase 1, Kirkgate) through Gateway 1 to Gateway 3 be approved.
- (ii) That expenditure of £9,597,000 to allow the progression of Aire Valley Park & Ride (Temple Green) through Gateway 3 be approved.
- (iii) That the current approvals on the Skills Capital and Housing and Regeneration Programmes be noted.
- (iv) That a funding package of £15,121,218 to Kirklees College, subject to completion of the appropriate due diligence and legal documentation, be approved.
- (v) That the requirement for £5m for the Tackling Fuel Poverty Programme be noted and expenditure of £2,857,177 for Phase 1, funded from the Growth Deal, including £909,963 for 2016/17, with further consideration of the Phase 2 projects be approved.
- (vi) That progression to Full Business Case for appraisal of the Bradford Odeon, Forge Lane Dewsbury, York Central and Wakefield Civic Quarter projects be approved.
- (vii) That the responsibilities and risks relating to the loans, for which WYCA is the accountable body, be noted.
- (viii) That the following Economic Development Loans be approved:
 - Reference number LL306 - £750,000

- Reference number LL308 - £1m
- Reference number LL305 – recoverable funding of £250,000

18. The One Organisation Programme

The Authority considered a report of the Managing Director which set out the proposed new structure of the WYCA officer organisation and Director appointments as part of the restructure.

Resolved:

- (i) That the appointments set out in paragraphs 2.8 and 2.9 of the submitted report be approved.
- (ii) That the Director appointments take effect from 1 July 2016.

19. Transport Act 2000 – Ticketing Scheme

The Authority considered a report of the Director of Passenger Services on the making of a statutory ticketing scheme under Section 135 of the Transport Act 2000.

Resolved: That the Authority makes a statutory ticketing scheme under Section 135 of the Transport Act 2000.

20. Minutes of the meeting of the West Yorkshire & York Investment Committee held on 9 March 2016

Resolved: That the minutes of the meeting of the West Yorkshire & York Investment Committee held on 9 March 2016 be noted.

21. Draft Minutes of the meeting of the Overview & Scrutiny Committee held on 23 March 2016

Resolved: That the draft minutes of the meeting of the Overview & Scrutiny Committee held on 23 March 2016 be noted.

22. Draft Minutes of the meeting of the Transport Committee held on 15 April 2016

Resolved: That the draft minutes of the meeting of the Transport Committee held on 15 April 2016 be noted.

23. Draft Minutes of the meeting of the Audit & Governance Committee held on 19 April 2016

Resolved: That the draft minutes of the meeting of the Audit & Governance Committee held on 19 April 2016 be noted.

24. Draft Minutes of the meeting of the West Yorkshire & York Investment Committee held on 7 June 2016

Resolved: That the draft minutes of the meeting of the West Yorkshire & York Investment Committee held on 7 June 2016 be noted.

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West Yorkshire Combined Authority - Membership

WYCA Members appointed by each Constituent Council		
	Appointment	Substitute
Bradford	Susan Hinchcliffe	Val Slater
Calderdale	Tim Swift	Barry Collins
Kirklees	Shabir Pandor	Peter McBride
Leeds	Judith Blake	James Lewis
Wakefield	Peter Box	Denise Jeffery
WYCA Member appointed by the Non-Constituent Council		
	Appointment	Substitute
York	Keith Aspden	David Carr

Members appointed by Constituent Councils to reflect political balance among members of the Constituent Councils		
	Appointment	Substitute
The 5 Constituent Councils	To be confirmed	To be confirmed
	To be confirmed	To be confirmed
	To be confirmed	To be confirmed

LEP Member – to be appointed by WYCA		
	Appointment	Substitute
LEP	Roger Marsh	Bob Cryan

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WEST YORKSHIRE COMBINED AUTHORITY COMMITTEE MEMBERSHIP 2016 – 2017

	WYCA Members	Bradford Co-optees	Calderdale Co-optees	Kirklees Co-optees	Leeds Co-optees	Wakefield Co-optees	York Co-optees
Transport Committee <i>Chair: Keith Wakefield</i> <i>Dep Chair: Eric Firth</i> <i>Member appointed to better reflect political balance across West Yorkshire</i>	To be confirmed	Abid Hussain (L) Hassan Khan (L) Rebecca Poulsen (C) Taj Salam (L)	Peter Caffrey (C) Daniel Sutherland (L)	Martyn Bolt (C) Eric Firth (L) Mohan Sokhal (L) Andrew Pinnock (LD)	Neil Buckley (C) Michael Lyons (L) Christine Towler (L) Keith Wakefield (L)	Glyn Lloyd (L) Kevin Swift (L)	Ian Gillies (C) (non-voting)
West Yorkshire & York Investment Committee <i>Chair:</i> <i>Dep Chair:</i>	To be confirmed	Portfolio holder: Alex Ross-Shaw (L)	Portfolio holder: Barry Collins (L)	To be confirmed	Portfolio holder: Richard Lewis (L)	Portfolio holder: Denise Jeffery (L)	Portfolio holder: Ian Gillies (C)
Governance and Audit <i>Chair:</i>	Membership to be confirmed.	N/A	N/A	N/A	N/A	N/A	N/A
Overview and Scrutiny <i>Chair:</i>	N/A	Mohammed Amran (L) Michael Ellis (C) Fozia Shaheen (L)	Stephen Baines (C) James Baker (LD) Dot Foster (L)	Andrew Cooper (G) Paul Kane (L) Robert Light (C)	Kim Groves (L) Peter Harrand (C) Jonathan Pryor (L)	Margaret Isherwood (L) Albert Manifold (L) Elizabeth Rhodes (L)	Barbara Boyce (L) Ian Cuthbertson (LD) Helen Douglas (C)

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Name of meeting: Council

Date: 14 September 2016

Title of report: Membership of Kirklees Rural District Committee 2016-17

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Is it in the Council's Forward Plan ?	Not applicable
Is it eligible for "call in" by Scrutiny ?	Not applicable
Date signed off by <u>Director</u> & name Is it signed off by the Director of Resources? Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	Kimiyo Rickett, Assistant Director Communities & Leisure 08/08/16 No No
Cabinet member portfolio	Community Cohesion and Schools

Electoral [wards](#) affected: Colne Valley, Denby Dale, Golcar, Holme Valley North, Holme Valley South, Kirkburton

Ward councillors consulted: All Kirklees Rural District Committee

Public or private: Public

1. Purpose of report

To consider parish/ town council and co-opted member appointments to Kirklees Rural District Committee for the municipal year 2016-17.

As the district committees are established by Council then the consent of Council is needed to appoint parish/ town council and co-opted members as an exception to the membership and terms of reference as set out in Article 10 of the Council's Constitution.

2. Key points

Kirklees Rural District Committee, at its meeting on 21st July 2016, considered whether to have additional representation from local communities in addition to elected members.

The parish and town councils have been asked to nominate two representatives each. In Golcar Ward and Colne Valley Ward community representatives have been invited to undertake the role.

The representative and co-opted role is non-voting in terms of the committee's delegated powers. The role is to work with ward councillors to raise local issues and to develop community projects. The representatives and co-opted members are invited to take part in district committee business planning.

Names put forward from the committee meeting on 21st July are:

Denby Dale Parish Council – Richard Brook and Maggie Blanshard
Holme Valley Parish Council – Charles Kaye and Judith Roberts
Meltham Town Council – Richard Noon and Paul White
Kirkburton Parish Council – Raymond Franks and Raymond Bray
Colne Valley Ward Co-optees – Callum Gibson, John Shone, Jean Margetts
Golcar Ward Co-optees – Karen Armitage and Michael Moores

3. Implications for the Council

Appointment of co-opted members and parish council representatives supports the committee's community engagement role and work with local partners.

4. Consultees and their opinions

None

5. Next steps

The nominated representatives and co-opted members will be invited to participate in the work of the committee.

6. Officer recommendations and reasons

The Council is asked to consider the names put forward for the appointment of parish/ town council representatives and co-opted members to the Kirklees Rural District Committee in 2016-17.

7. Cabinet portfolio holder recommendation

Not applicable

8. Contact officer and relevant papers

Julie McDowell, Area & Neighbourhood Action Team, Communities & Leisure Service Tel 01484 221000 email julie.mcdowell@kirklees.gov.uk

9. Assistant director responsible

Kimiyo Rickett, Communities and Leisure

AGENDA ITEM 12

COUNCIL MEETING

Wednesday 14 September 2016

Written Questions

(1) Questions by Councillor Burke to the Cabinet Member for Asset Strategy, Resources and Creative Kirklees (Councillor G Turner)

“Can the Cabinet Member provide an update on the Library restructure?”

Cabinet Member to Respond

(2) Questions by Councillor Wilkinson to the Cabinet Member for Housing and Enforcement Management (Councillor Mather)

“A resident of Lascelles Hall in my ward wishes to dispose of his garden refuse at the Vine Street tip. He has been refused access on the grounds that the trailer that he uses is now too long. The box on the trailer is just over 2 metres in length, and the limit as per the Kirklees council web site is “6 feet”, although he has been told that there is some leeway, he is still outside the 6 feet limit. I note that vans up to 3 metric tonnes are acceptable, as are camper vans and similar up to 2 metres tall. So if we “went metric” and allowed trailers up to 2 metres – plus a small amount of leeway, his trailer could be accepted?”

So here we have a responsible resident doing what he has always done, and yet being thwarted by petty regulations demanding that imperial measurement be used as regards the length of an acceptable trailer. Please bring an end to this nonsense and allow trailers up to 2 metres plus.

Is it still legal to use imperial measurements whilst still a part of the EU?”

Cabinet Member to Respond

(3) Questions by Councillor Wilkinson to the Cabinet Member for Asset Strategy, Resources and Creative Kirklees (Councillor G Turner)

“Fresh Horizons went into liquidation in March 2016 owing the Council £330k, Deighton & Brackenhall Initiative £185k and Calderdale Council £285k. The Statement of Affairs was signed off by A Briggs on 14 March 2016 disclosing an estimated deficiency of £1,138,212 before the costs of winding up. Fresh Horizons’ accounts at 31 March 2015 showed that it was insolvent at that date.

- What did Fresh Horizons owe the Council at 31 March 2015?
- What measures did the Council take to protect rate payers’ money between March 2015 and March 2016?
- And why did the Council allow itself such an exposure to financial risk?”

Cabinet Member to Respond

(4) Questions by Councillor McGuin to the Cabinet Member for Economy, Skills, Transportation and Planning (Councillor McBride)

“Is the Council prepared to do an assessment of the effectiveness of the bus gates in the centre of Huddersfield?”

Cabinet Member to Respond

(5) Questions by Councillor Smith to the Cabinet Member for Economy, Skills, Transportation and Planning (Councillor McBride)

“By what date will the fines for motorists caught out by the Bus Gates pay for the costs of the installation of the scheme?”

Cabinet Member to Respond

(6) Questions by Councillor A Pinnock to the Cabinet Member for Housing and Enforcement Management (Councillor Mather)

“Can I ask the Cabinet Member to explain the current waste recycling rates in Kirklees; particularly in view of the high reputation that the Council has enjoyed in the past (under all administrations).”

Cabinet Member to Respond

Subject: *Child Sexual Exploitation (CSE) overview*

Background

The Jay Report in August 2014 highlighted that Child Sexual Exploitation (CSE) in Rotherham had been happening on a massive scale over many years. It also highlighted grave concerns about the level of response as local agencies in Rotherham had dismissed concerns or put in place an inadequate response. As a result, the government informed all Local Safeguarding Children Boards that there would be an Independent Statutory Inspection in relation to CSE.

Locally, in light of the Jay Report, a report was presented to full council in October 2014 to outline the position (at the time) of CSE in Kirklees and the ongoing work in response to this issue. Following this report to council, the CSE and Safeguarding Member Panel was formed with a similar function to a Scrutiny panel.

The Member Panel has strong governance arrangements, cross-party representation and a clear purpose:

- To oversee local developments in CSE
- For members to satisfy themselves, as corporate parents, that local arrangements are sufficiently robust
- To ensure that Panel members give appropriate updates to their political groups

Kirklees Safeguarding Children Board

Tackling the very complex challenge of CSE is a key priority of the Kirklees Safeguarding Children Board. The Board has a comprehensive seven-point strategy, with each point underpinned by an action plan. The Kirklees strategy reflects the work taking place nationally.

The strategy aims to:

- Develop preventative services which reduce risk and raise awareness of CSE amongst children, young people, parents, carers and communities
- Support families and communities who are dealing with the consequences of CSE
- Develop community resilience to the potentially divisive and damaging impact of CSE on Kirklees and its constituent members
- To safeguard and promote the welfare of all children and young people who may have been or may be sexually exploited and to ensure that they are properly supported in the course of and after criminal proceedings
- Offer support and therapeutic services to survivors of CSE
- To successfully prosecute those who perpetrate or facilitate CSE and enable the delivery of effective interventions to reduce the risk of further offending by perpetrators of CSE
- Limit the opportunities for potential and convicted perpetrators to abuse children and young people

The seven-point strategy remains the focus of the KSCB and has recently been reviewed. High on the KSCB agenda is the progression of the action plan linked to meeting the objectives of the seven-point plan.

Development of the CSE team/response in Kirklees

Close working across partner agencies is integral to responding to CSE.

The Kirklees Integrated Hub is based within Dewsbury Police Station and consists of a social care team manager, two deputy managers, four social workers, three police officers, one full-time and one part-time voluntary sector workers from Barnardo's and one business support worker. In addition, four Targeted Youth Support Workers recently joined the Hub, three of whom complete direct work with families around identification of CSE and parenting work. The fourth worker specialises in working with children and young people who are known to use substances and alcohol. A new Detective Sergeant joined the team in May 2016 with a strong focus on developing a 'Mapping Matrix' – the purpose of which is to identify connections between actual or potential perpetrators of CSE, potential victims who have not already been identified and local areas where young people may be targeted by adults.

Intelligence is shared between all members of the Hub in relation to any new or updated information and intelligence. This has increased communication between agencies, leading to increased awareness of CSE within Kirklees and a proactive approach to identifying risk.

The Missing From Home Co-ordinator attends these meetings twice weekly to ensure there are no delays in the sharing of information relating to children reported missing from home and their return interviews – intelligence from such interviews may lead to appropriate lines of enquiry or the recognition of a need for further assessment to determine whether CSE is a factor.

In December 2015, Kirklees took part in a Peer Review to consider the quality of social work assessment and practice in relation to CSE. The review highlighted a number of strengths and also made recommendations for future practice. The recommendations have either been completed or are ongoing at a time when there are changes to the management structure.

In addition, all cases allocated to the CSE Team were audited in June 2016. This activity identified areas for further development, including some which mirrored the findings of the Peer Review. The progress and quality of the work completed within the CSE Team will be subject to ongoing review under the direction of the Kirklees QA framework.

The recently formed leadership team across children's social care has a strong focus on CSE and on ensuring the local strategic plan is implemented by a workforce with the skills, knowledge, infrastructure and specialist tools to address one of society's biggest challenges. A thorough audit has provided the current baseline for improvement. Whilst there are positive foundations, there is more to do and a further Peer Review is being considered. Ongoing audit activity will review the quality of work going forward as dictated by the Kirklees QA Framework.

Developments within the CSE team, including the appointment of the team manager and the continued oversight by senior management, has led to:

- Increased management oversight of assessments, leading to plans focused on the reduction of risk
- Increased communication and links with partner and external agencies in relation to

sharing intelligence and raising awareness of CSE

- Strategy meetings taking place in accordance with statutory guidance and the institution of S47 enquiries where appropriate
- Increased focus on therapeutic work with children who are known to have been or are experiencing CSE
- Identification of a training programme for staff within Kirklees and recognition of the need to deliver training programmes to partner agencies – a plan for the implementation of this remains in view
- Collaborative working with the police has led to ‘Operation Tendersea’ (43 arrests of alleged perpetrators of historical victims of CSE)
- Appropriate safeguarding procedures where the individuals identified in Operation Tendersea are in close contact with children
- Collaborative working with the police in respect of legacy cases and recognition of the need to develop a planned approach for the transition from child to adulthood (young adults aged 18 – 25 years)

Via a Joint Targeted Area Inspection (JTAI), there will be a comparison in October 2016 of Kirklees’ CSE strategy and service provision alongside those of other districts. The findings of the JTAI will contribute to further development of the strategic and operational response.

A recent police led initiative, ‘Operation Trackville’, commenced 1st September 2016 and will run approximately 6 weekly for the foreseeable future. The operation is designed to increase knowledge and awareness of matters relating to CSE, including advising how to share intelligence. The message is to convey Kirklees’ commitment to tackling CSE to the general public. In doing so, agencies such as taxi companies and local businesses that may come into contact with CSE indicators are targeted.

Another function of the operation is to engage with young people by advising them how to obtain specialist support and guidance in an informal environment.

It is expected that Kirklees Children and Young People Services will soon be visited by Ofsted under the Single Inspection Framework. This inspection will look into many aspects of local practice, including in relation to CSE. With our commitment to constantly develop services, we will consider initiating a Peer Review of any service area which is raised as a concern by the inspection team. A decision will be made after the outcomes of the inspection are known.

The risk of exploitation is much higher when children go missing, or are placed in care outside the local authority with responsibility for them. In Kirklees we are working towards a more proactive and seamless approach to working with the police and the Missing from Home Co-ordinator. The Targeted Youth Service ensures all children who are reported missing are offered a return interview and we are looking to further develop the Missing from Home Policy.

Children with learning difficulties are another particularly vulnerable target group. Through the commissioning strategy, we will need to consider how to further protect this target group.

A CSE commissioning strategy was approved by the Health and Wellbeing Board in January 2016, the outcome of which was that there should be a commitment to lobbying for resources. Further work in respect of identifying necessary resources, and also lobbying for funding for children at risk of CSE and for adult survivors of CSE up to the age of 25 years, is in view.

Goddard Review and focus on residential homes

As a result of numerous inquiries into child abuse across a number of organisations nationally, the government announced in February 2015 that a statutory inquiry would take place into child sexual abuse in residential placements. The inquiry is independent of government and was initially led by New Zealand judge Lowell Goddard. It is now led by Professor Alexis Jay.

The inquiry is investigating whether public bodies and other non-state institutions have taken seriously their duty of care to protect children from sexual abuse in England and Wales. It aims to identify institutional failings and, where they are found to exist, to demand accountability. The inquiry aims to support victims and survivors in sharing their experience of sexual abuse and to make practical recommendations to ensure that children are given the care and protection they need.

South West Yorkshire Partnership have produced a briefing report which they have agreed to share with partner agencies. The Kirklees CSE and Safeguarding Member Panel is mindful of this inquiry.

Joint approach to tackling historical allegations

In March 2016 West Yorkshire Police presented a confidential briefing to the CSE and Safeguarding Member Panel in relation to CSE investigations. Children's Services are currently undertaking audits of each identified CSE case and, for those identified as potential victims of CSE, a plan is agreed for how best to approach each individual and for the support and/or intervention to be offered.

Actions and progress to date:

- The KSCB has developed a step by step guide for professionals to follow where there are concerns relating to CSE
- High on the KSCB agenda is the progression of the action plan linked to meeting the objectives the seven-point strategy
- Whilst professional attention has been given to CSE, it is recognised that services would benefit from more collaborative working. The development of the MACSE (Multi Agency Child Sexual Exploitation) monthly meeting, due to commence in September 2016, will replace the current CSE Operational Group. The MACSE will ensure clear lines of accountability are identified for operational matters
- At each MACSE meeting all medium and high risk cases will be discussed, leading to focused work to reduce risk to children and lead to conviction of perpetrators
- Up to 10 low risk cases will be discussed in a weekly Hub team briefing to ensure appropriate attention is given to focussing specialist attention where it is needed
- As a result of increased awareness of CSE in Kirklees and an improved response to management of children and young people who are reported missing, the police have recognised the need for an appropriate data analyst – increasing strategic knowledge and planning for the development of services; increased operational activity/ accountability in reducing risk of CSE; supporting victims; raising awareness; and identifying perpetrators
- A commissioning strategy for 'CSE Victims and at Risk Individuals' has been devised to

learn from victims and commission services to meet the identified therapeutic needs of children and adult survivors. Lobbying for funding remains in view

- Strengthened links between MARAC has led to early identification of children and young people at risk of CSE
- More stable representation of partner agencies in the CSE work stream facilitates the development of actions which feed into effective planning
- Development of a programme of training by the CSE specialist Hub to be delivered to all statutory and voluntary agencies to raise awareness of CSE issues and promote the notion of 'The more we know the more we see'
- Recognition of the need for specialist external training for all CSE staff in the team
- Seven CSE training sessions will be offered to Adult Services staff between 20th September 2016 and 11th October 2016
- A recent change of team manager in the CSE Hub leading to improved management oversight and workforce supervision
- Multi Agency Referral Form (MARF) process implemented in August 2016
- A CSE indicator tool has recently been agreed by the service manager and will be used by all practitioners across Children's Services when completing a CSE Risk Assessment
- Recognition of the need to replace the Operational CSE Group with a MACSE group. A multi-agency strategy will be developed to raise awareness of CSE issues by targeting the night-time economy, for example hotels, local businesses and taxi firms, informed by national findings. Named workers will also build community links, including with places of worship, to raise awareness
- CSE work stream to develop a mandatory CSE training programme for all voluntary and statutory agencies
- MACSE to develop a cohesive disruption strategy to minimise opportunities for perpetrators to groom and exploit vulnerable children and young people
- A perpetrator offending intervention programme is to be developed as a result of problem profiling
- 'Operation Tendersea', the joint operation between the police and Children's Services, led to the arrests of 43 alleged perpetrators in relation to historical CSE allegations
- Risk assessments have been undertaken in respect of the perpetrators, with the appropriate intervention put in place
- The commissioning of 12 performances of 'Chelsea's Choice', showing the impact of CSE on a young person, is to be shown across 10 local secondary schools in October 2016. The percentage of children considered to be at risk of CSE may rise as a result of increased awareness leading to referrals from various agencies and others within the community. Additionally, it is anticipated there may be some further lines of enquiry resulting as historical victims gain insight into their own experience
- KSCB, along with other members of the West Yorkshire Consortium, has agreed the need to consider the quality of the current CSE risk assessment tool

Recommendations.

- Strong team approach is needed to develop team morale with an emphasis on peer mentoring and communication within the CSE Hub
- Continue improving management oversight of case work
- Develop communication with partner agencies to increase links between victims,

locations and areas

- A transparency of governance to be developed with each partner agency to ensure there is a cohesive approach and clear lines of accountability to victims and survivors of CSE, ensuring agencies are in a position to hold each other to account
- Increase signposting to, and accessibility of, therapeutic services to support victims of CSE
- A system by which feedback from service users can be gathered to be developed thus leading to excellent service planning and delivery as the Kirklees CSE provision evolves
- Develop transition arrangements for young people who have experienced CSE as they move to adulthood
- Develop cohesive police-led disruption strategy aimed at minimising opportunities for perceived perpetrators to identify and groom vulnerable children and young people
- Ensure the strategy developed by the CSE work stream is more closely linked to CSE operational good practice, working directly with young people to meet key objectives
- Continued development of a learning culture, supporting quality of practice and appropriate interventions for young people at risk or victims of CSE
- Identify and develop an appropriate therapeutic service to ensure the national agenda of supporting adult survivors of CSE is addressed

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